Tempe Sister Cities



Professional Educator Exchange Application

"If we are to teach real peace in this world ... we shall have to begin with the children." -- Gandhi

Visit: Regensburg, Germany Skopje, Macedonia

Lower Hutt, New Zealand

and/or *POSSIBLY *Trollhättan, Sweden *Beaulieu-sur-Mer, France

http://www.tempesistercities.org

Exchange Programs

Professional Educator Exchange

Application







Lower Hutt, New Zealand

*Trollhättan, Sweden

TEMPE SISTER CITIES PROFESSIONAL EDUCATOR EXCHANGE PROGRAM

≈ WELCOME to an INTERNATIONAL AWARD-WINNING PROGRAM! ≈ (Country participation varies from year to year -- *TENTATIVE for 2015 are *Sweden and *France)

PURPOSE OF THE PROFESSIONAL EDUCATOR EXCHANGE

The objective of this program is to provide an opportunity for Tempe educators to develop professional educational growth and understanding among the people of **Regensburg**, **Germany**; **Lower Hutt**, **New Zealand**; **Skopje**, **Macedonia**; *Trollhättan, Sweden; and *Beaulieu-sur-Mer, France, through a family living and school teaching experience. Your family needs to be supportive of your participation and time commitment to this educator exchange. Family is important; however, *this exchange must be a priority to you*. Therefore, it is essential for you to plan ahead for family commitments so you will be available for **ALL MANDATORY** exchange activities.

This is a professional educator exchange and is **NOT** for independent travel/activities **before or after** the educator exchange. As a participant in the exchange, understand that this program does in no way include a spouse, family member(s), or friend(s) for this foreign travel. Chosen educator ambassadors will be expected to adhere to the educator exchange travel date calendar and will depart and return to the U.S. as a group since your airfare will be paid by the Tempe Sister Cities Corporation.

EDUCATOR'S TIME COMMITMENT

The actual exchange trip for the Tempe educators to Germany, New Zealand, Macedonia, (or *Sweden, or *France), will be 2 to 3 weeks in the summer of 2015 (June/July); however, the travel dates are still to be determined (TBD). They vary each year due to the host countries' schedules. It is <u>mandatory</u> that the educators attend orientation meetings before the departure date, participate in Sister Cities activities, give talks about the exchange experience after returning, and generally help plan and promote the exchange program. The selected educators must attend these get-togethers **BEFORE** leaving for Germany, New Zealand, Macedonia, (*Sweden, or *France). This needs to be a *PRIORITY*! Failure to do so will result in altering the final group traveling to Germany, New Zealand, Macedonia, (*Sweden, or *France).

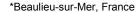
EDUCATOR RESPONSIBILITY ABROAD

The Tempe educators will live in the homes of Regensburg, Lower Hutt, Skopje, (*Trollhättan, or *Beaulieu-sur-Mer) educators and share with their students by teaching prepared lessons or leading class discussions. Educators are expected to be professional and to be cooperative in the family living experience. The educators will participate in **ALL** scheduled activities.

EDUCATOR RESPONSIBILITY UPON RETURN

It is expected that participants will act as gracious hosts to the Regensburg, Lower Hutt, Skopje, (*Trollhättan, or *Beaulieu-sur-Mer) educators during their visit here. A calendar of activities/events for the visiting educators must be prepared with the help of the Country Liaison, submitted, and approved by Linda Parrish a minimum of two weeks prior to their arrival. They should promote a positive experience for the visiting educator both at school and at home. The anticipated date of the German educators' arrival for their 3-week stay will be approximately March 26/27, 2015; the dates of the New Zealand educators' visits will be tentatively Dec. 26/27, 2015; the Macedonian, (*Swedish, or *French educators' visits—each 2 weeks) in 2015 will be announced when determined by each of their countries. (Check Calendar for more specifics)







Skopje, Macedonia

You may be asked to make a report of your foreign experience to the Tempe Sister Cities Governing Board and to your faculty. You are expected to plan and promote the program for the following year. It is expected that participating educators will become active members of the Tempe Sister Cities Corporation and support and participate in Sister Cities activities and organizations (i.e. Oktoberfest, Hackett House, Youth Exchanges, etc.). Without the Sister Cities organization and the City of Tempe's administrative and schools' support, there would not be an exchange program. Involvement is essential.

COSTS

Air travel expenses will be paid by the Tempe Sister Cities Corporation. You will provide your own spending money. The families in Regensburg, Lower Hutt, Skopje, (*Trollhättan, or *Beaulieu-sur-Mer) will provide room and board. Participants will reciprocate in kind when their Regensburg, Lower Hutt, Skopje, (*Trollhättan, or *Beaulieu-sur-Mer) hosts become our guests here as they did for you while visiting them. Upon selection, participants are **required** to join the Tempe Sister Cities Corporation. A family membership is \$35, due upon selection. Previous participants have experienced out-of-pocket expenses as a part of the reciprocation, which vary depending on activities and group plans. For more information, contact Linda Parrish (http://www.tempesistercities.org ⇒ Exchange Programs ⇒ Professional Educator Exchange ⇒ Application) or former educator ambassadors. (See attached Expenses for Educator Exchange estimates and Fellow World Travelers Calendar).

APPLICATION REQUIREMENTS

Each applicant must

- 1) be a U.S. citizen;
- 2) be employed by an accredited school within the city limits of Tempe;
- 3) have a minimum of three years teaching experience;
- 4) continue employment with their current Tempe district/school for the 2015-2016 school year; and
- 5) be a full-time educator.

APPLICATIONS

Informational posters are located at the Principals' offices of the TUHSD high schools, TD#3 and Kyrene elementary and middle schools, and at the district offices. Other schools will have the posters available in their front office, too. In addition, explanatory fliers are available at all principals/headmasters' offices. Applications can be obtained on the Tempe Sister Cities website (www.tempesistercities.org ⇒ Exchange Programs ⇒ Professional Educator Exchange ⇒ Application). All completed applications must be received by one of the following individuals on or before 3:00 p.m. on Tuesday, January 6, 2015:

Lina Fontaine, Asst. Supt. Ofc., TUHSD District Ofc., 500 W. Guadalupe Rd., Tempe, AZ 85283	480-345-3704
Brittany Franklin, Supt. Ofc, TD#3 Admin. Ctr., 3205 S. Rural Rd., P.O. Box 27708, Tempe, AZ 85282	480-730-7102
Sandy Anderson, KYRENE Educational Services, 8700 S. Kyrene Rd., Tempe, AZ 85284	480-541-1125
Other Schools: ATTN Linda Parrish, TSC HACKETT HOUSE, 95 W. Fourth St., Tempe, AZ 85281	480-967-0029

SELECTION PROCESS



All applicants will participate in personal interviews with the selection committee. Selected educator ambassadors will be required to sign a contract of participation and responsibility (Professional Educator Exchange Agreement).

PASSPORTS

Obtaining a passport in a timely manner prior to departure is the responsibility of the participant.

THE TEMPE SISTER CITIES CORPORATION IS A NON-PROFIT ORGANIZATION



Fellow World Travelers!



CALENDAR - 2014-15

September 30, 2014 (Tuesday)

January 6, 2015 (Tuesday)

January 13, 2015 (Tuesday) 7:00 - 8:30 p.m.

January 20 – 21 (22, if needed), 2015 (Tuesday & Wednesday –Thursday, if needed) 3:30 - 6:00 p.m.

February 12, 2015 (Thursday) – Time TBD

February 28, 2015 10 a.m. – Lunch included March – April, 2015 (varies with country)

March 26/27 – April 16/17, 2015 (Tentative window for visitors)

May 23-25, 2015 (departure) June/July 2015 (Tentative travel window) 2-3 weeks

To Be Announced

Dec. 26/27, 2015 - Jan. 15/16, 2016

Applications Available On-line

(http://www.tempesistercities.org ⇒ Exchange Programs ⇒ Professional Educator Exchange ⇒ Application)

Applications due by 3 p.m.

ATTN: Lina Fontaine Asst. Superintendent's Ofc. TUHSD District Office 500 W. Guadalupe Rd. Tempe, AZ 85283 480-345-3704

ATTN: Sandy Anderson KYRENE Educational Services 8700 S. Kyrene Rd. Tempe, AZ 85284 480-541-1125 ATTN: Brittany Franklin Superintendent's Ofc. TD#3 Admin. Center 3205 S. Rural Rd. P.O. Box 27708 Tempe, AZ 85282 480-730-7102

OTHER SCHOOLS:
ATTN: Linda Parrish
TSC HACKETT HOUSE
95 W. Fourth St.
Tempe, AZ 85281
480-967-0029

Applicant Social Mixer Location TBD (To Be Determined) Linda Parrish will contact applicants

Individual Interviews
Location TBD
Linda Parrish will contact applicants

*Congratulatory Ambassador Get Acquainted Party
Attendance required of ALL selected
candidates for the exchange – Location TBD

*Mandatory General Orientation Meeting Shalimar Country Club

Additional meetings (3-4) w/Country
Liaisons for the selected candidates (TBD)
Group cohesion/camaraderie is built at these
*Missing these will necessitate delegate's removal from
the Educator Exchange Program

REGENSBURG visits Tempe

Tempe Educators visit

SKOPJE, Macedonia

REGENSBURG, Germany, LOWER HUTT, New Zealand, and *TROLLHÄTTAN, Sweden, and/or, *BEAULIEU-sur-MER, France

SKOPJE and *TROLLHÄTTAN visit Tempe *BEAULIEU~sur~MER visits Tempe

LOWER HUTT visits Tempe









EXPENSES FOR PROFESSIONAL EDUCATOR EXCHANGE PROGRAM

There is a commitment to the program, which is expected of you. With that commitment is a responsibility for hospitality on your part and showing your counterpart from Germany, New Zealand, Macedonia, *Sweden, and/or *France the "best" of Tempe, AZ, and the United States. "Put your best foot forward and entertain with grace and sincerity."

Foreign Travel Expenses

Estimate in \$'s

Tempe Sister City Family Membership

\$35

Passport/Visa

File for by the end of January

http://travel.state.gov/passport/passport_1738.html Renewal \$110 New Passport \$135

Personal necessities for trip

Varies depending on where traveling

Spending money for Germany/New Zealand/Macedonia/ (*Sweden/*France)

Gifts for your hosts Purchase of trinkets, momentos, & gifts Miscellaneous discretionary money Personal/Souvenir money varies depending on individual wants

EXPECTATIONS:

Room accommodations (at your home); food for your guest (prepared or readily available)

You will have the following expenses here: (items 1-5 will be based on your and/or group decision*)

- 1. Travel expenses while here for your guest (bus fare, light rail, etc.)
- 2. Meals out for your guest (individually or as a group)
- 3. Activities and event entry fees (museums, zoo, athletic events, etc.)
- 4. Travel trips seeing the state of Arizona
- 5. Miscellaneous expenses and purchases

OPTIONAL: The participating educators will have the opportunity to take advantage of the Rosetta Stone language program offered by Harrison Middleton University. Level 1 is recommended for participants in the language class. This program can be used towards the "continuing education" requirement if completed in its entirety and class hours are paid; otherwise, there is no cost, except \$50 for books.

All expenses above (1-5) are assumed by your host teacher while you are in their country; therefore, you are expected to assume these same financial responsibilities for your visiting teacher.

*Any plans/group activities agreed upon by the group members must be **paid equally by all members** of the group.

Remember: The Tempe Sister Cities Corporation is paying your way to Germany, *Sweden, *France (estimated cost \$1700), New Zealand (\$2,400), or Macedonia (\$2,100); however, your visiting teacher <u>does not</u> have airfare provided for her/him. We are the **only country** in our exchange **that pays teachers' airfare**.

Attn. Lina, Asst. Supt. Ofc., TUHSD Dist. Ofc., 500 W. Guadalupe Rd., Tempe, AZ 85283 Attn. Brittany, Supt. Ofc., TD#3 Admin. Ctr., 3205 S. Rural Rd., P.O. Box 27708, Tempe, AZ 85282 Attn. Sandy, KYRENE Educational Services, 8700 W. Kyrene Rd., Tempe, AZ 85284 480-345-3704 MAIL, FAX, or : DELIVER to : 480-730-7102

Attn. Linda Parrish, TSC HACKETT HOUSE, 95 W. Fourth St., Tempe, AZ 85281

480-541-1125

480-967-0029

TEMPE SISTER CITIES PROFESSIONAL EDUCATOR EXCHANGE PROGRAM **APPLICATION**

NOTE: PLEASE TYPE or PRINT NEATLY ALL INFORMATION ON THIS APPLICATION

1. NAME			GENDER
First	Middle	Last	
2. ADDRESS			
Str	reet	City	ZIP
3. TELEPHONE (H)	SCHOOL	SCH. PI	Н
CELL PHONE			
	REQUIRED (Home)		
4. MARITAL STATUS	AGE OF CHILDREN	//	//
NAME OF SPOUSE / PARTNI	ER (if applicable)		
5. HIGHEST DEGREE	NO. OF YEARS TAU	IGHT YRS. AT Y	OUR SCHOOL
6. CERTIFICATIONS & ENDORSE	MENTS		
If not certificated, submit unoff	icial copy of transcript with application	on to verify degree.	
7. GRADE and/or SUBJECTS TAUC	GHT		
3. PROFESSIONAL/COMMUNITY	CHURCH ACTIVITIES		
HOBBIES			
O. HAVE YOU EVER TRAVELED .	ARROAD? ALONE	or w/GROUP?	
	ADROAD: ALONE		
). FIRST CHOICE COUNTRY:	SECON	D CHOICE COUNTRY:	
9	visitation times appropriate to COUNTRY y to be visited by all selected delegates wi	*	,
1. RESUMÉ: Please attach to this (maximum 2 pages)	application a resumé showing educati	ional background and teach	ing/work experience.
2. PERSONAL/CANDIDACY ST	ATEMENT: Type in numerical order a	short paragraph addressing each	n of the following:
1. What special interests	and abilities do you have that would j	ustify your selection?	-
6	orth do you plan to attain from this excurrent cational, social, or recreational) can y	e	notential guest?
4. How would this interaction	The state of the s	ou offer for you and your p	otoniui guost:
3. PHOTO: Please attach a curre	nt photo.		
(Sent to guest/hostin	-	rincipal / Headmaster's S	ignature



PROFESSIONAL EDUCATOR EXCHANGE AGREEMENT

I agree, if selected, to represent my Tempe community as an educator ambassador and visit Regensburg, Germany; Lower Hutt, New Zealand; Skopje, Macedonia; *Trollhättan, Sweden; or *Beaulieu-sur-Mer, France. Non-compliance with this agreement may cause forfeiture of participation in the Tempe Sister Cities Professional Educator Exchange.

Specifically, I agree to do the following:

- 1. I will <u>attend</u> all <u>mandatory</u> orientation sessions. Missing sessions will necessitate your removal from the educator exchange.
- 2. I agree to join and actively participate in the Tempe Sister Cities Corporation (TSC) throughout the 2015-16 year, including working Oktoberfest the second weekend of October, 2015.
- 3. I agree to adhere to the Educator Exchange travel date schedule and to depart and return to the U.S. as a group member.
- 4. I agree that neither my spouse, my significant other, nor any other family member(s) or friend(s) will join me while I am on the exchange. Violating this part of the agreement will be grounds for **total reimbursement by the participant** of any and all costs incurred by the Tempe Sister Cities organization (plane fare, etc.).
- 5. I will be a considerate and responsible guest in the foreign home that I visit and will be a gracious and concerned host when my foreign guest visits Tempe. I understand that I must reciprocate in kind for my guest. My visiting teacher will be my priority while here. Flexibility makes this enjoyable for all those involved.
- 6. I will *adjust my schedule and attend ALL functions* that will be held/sponsored by the Tempe Sister Cities Professional Educator Exchange.
- 7. I will be available to give talks about the Tempe Sister Cities program and plan and promote the program for the following 2015-16 year.
- 8. I will file for my American passport by the end of January.
- 9. I understand that participants travel at their own risk. I will make individual arrangements for medical coverage, liability, and travel insurance. An additional travel/health insurance policy is recommended and available to you at minimal cost. (Contact coordinator for the country.)
- 10. I will return to my district/school for the 2015-16 school year.

**Please read carefully each item above to understand your commitment and obligation before signing.

NAME			SIGNATU	JRE			
	(Please Print)			(,	(Applicant Please Sign)		
DATE _	SCHOOL			SIGNATURE	<u> </u>		
					(Principal o	or Headmaster)	
Check App	propriate Box for School:	☐ Public	☐ Private	☐ Parochial	☐ Charter	□ Other	