

Tempe Sister Cities



International Educator Exchange Application

"If we are to teach real peace in this world ... we shall have to begin with the children." -- Gandhi
Participation of the following countries varies from year to year

Visit: Regensburg, Germany Lower Hutt, New Zealand

Skopje, Macedonia Trollhättan, Sweden

*and/or *POSSIBLY *Carlow, Ireland and/or *Cusco, Peru*

<http://www.tempesistercities.org> ⇨ Exchange Programs ⇨ International Educator Exchange ⇨ Application



Regensburg, Germany



Lower Hutt, New Zealand



*Trollhättan, Sweden

TEMPE SISTER CITIES INTERNATIONAL EDUCATOR EXCHANGE PROGRAM

≈ WELCOME to an INTERNATIONAL AWARD-WINNING PROGRAM! ≈
(Country participation varies from year to year -- *TENTATIVE for 2017 are *Ireland & *Peru)

PURPOSE OF THE INTERNATIONAL EDUCATOR EXCHANGE

Previous participants are **NOT eligible** to apply.

The objective of this program is to provide an opportunity for Tempe educators to develop professional educational growth and understanding among the people of **Regensburg, Germany; Lower Hutt, New Zealand; Skopje, Macedonia; Trollhättan, Sweden; *Carlow, Ireland; *Cusco, Peru**, through a family living and school teaching experience. Your family needs to be supportive of your participation and time commitment to this educator exchange. Family is important; however, *this exchange must be a priority to you*. Therefore, it is essential for you to plan ahead for family commitments so you will be **available** for **ALL MANDATORY** exchange activities.

This is a professional educator exchange and is **NOT** for independent travel/activities **before or after** the educator exchange. As a participant in the exchange, understand that this program does in no way include a spouse, family member(s), or friend(s) for this foreign travel. Chosen educator ambassadors will be expected to adhere to the educator exchange travel date calendar and will depart and return to the U.S. as a group since your airfare will be paid by the Tempe Sister Cities Corporation.

EDUCATOR'S TIME COMMITMENT

The actual exchange trip for the Tempe educators to Germany, New Zealand, Macedonia, Sweden, (or *Ireland or *Peru), will be 2 to 3 weeks in the summer of 2017 (June/July); however, the travel dates are still to be determined (TBD). They vary each year due to the host countries' schedules. It is **mandatory** that the educators **attend orientation meetings** before the departure date, participate in Sister Cities activities, give talks about the exchange experience after returning, and generally help plan and promote the exchange program. The selected educators must attend these get-togethers **BEFORE** leaving for Germany, New Zealand, Macedonia, Sweden (and/or *Ireland or *Peru). This needs to be a **PRIORITY!** **Failure to do so will result in altering the final group traveling on the exchange.**

EDUCATOR RESPONSIBILITY ABROAD

The Tempe educators will live in the homes of Regensburg, Lower Hutt, Skopje, Trollhättan (or *Carlow or *Cusco) educators and share with their students by teaching prepared lessons or leading class discussions. Educators are expected to be professional and to be cooperative in the family living experience. The educators will participate in **ALL** scheduled activities.

EDUCATOR RESPONSIBILITY UPON RETURN

It is expected that participants will act as gracious hosts to the Regensburg, Lower Hutt, Skopje, Trollhättan (and/or *Carlow or *Cusco) educators during their visit here. A calendar of activities/events for the visiting educators must be prepared with the help of the Country Liaison, submitted, and approved by Linda Parrish a minimum of three weeks prior to their arrival. They should promote a positive experience for the visiting educators both at school and at home. The anticipated date of the German educators' arrival for their 3-week stay will be approximately April 6/7, 2017; the date of the New Zealand educators' visits will be tentatively Dec. 26/27, 2017; the Macedonian, Swedish (or *Irish—2 weeks) in 2017 will be announced when determined by each of their countries; the *Peruvians will be February, 2017, *if they participate this year*. **(Check Calendar for more specifics)**



Skopje, Macedonia

You may be asked to make a report of your foreign experience to the Tempe Sister Cities Governing Board and to your faculty. You are expected to plan and promote the program for the following year. It is expected that participating educators will become active members of the Tempe Sister Cities Corporation and support and participate in Sister Cities activities and organizations (i.e. Oktoberfest, Hackett House, Youth Exchanges, etc.). Without the Sister Cities organization and the City of Tempe's administrative and the schools' support, there would not be an exchange program. **Involvement is essential.**

COSTS

Air travel expenses will be paid by the Tempe Sister Cities Corporation. You will provide your own spending money. The families in Regensburg, Lower Hutt, Skopje, Trollhättan (or *Carlow or *Cusco) will provide room and board. Participants will reciprocate "in kind" when their Regensburg, Lower Hutt, Skopje, Trollhättan (or *Carlow or *Cusco) hosts become our guests here as they did for you while visiting them. Upon selection, participants are **required** to join the Tempe Sister Cities Corporation. A family membership is \$35, due upon selection. Previous participants have experienced out-of-pocket expenses as a part of the reciprocation, which vary depending on activities and group plans. For more information, contact Linda Parrish (<http://www.tempesistercities.org> ⇒ [Exchange Programs](#) ⇒ [International Educator Exchange](#) ⇒ [Application](#)) or former educator ambassadors. (See attached Expenses for Educator Exchange estimates and Fellow World Travelers Calendar).

APPLICATION REQUIREMENTS

Each applicant must

- 1) be a U.S. citizen;
- 2) be employed by an accredited school within the city limits of Tempe;
- 3) have a **minimum of three years teaching experience completed** at the time of application;
- 4) continue employment with their current Tempe district/school for the 2017-2018 school year; and
- 5) be a full-time educator.

APPLICATIONS

Informational posters are located at the Principals' offices of the TUHSD high schools, TD3 and Kyrene elementary and middle schools, and at the district offices. Other schools will have the posters available in their front office, too. In addition, explanatory fliers are available at all principals/headmasters' offices. Applications can be obtained on the Tempe Sister Cities website (www.tempesistercities.org ⇒ [Exchange Programs](#) ⇒ [International Educator Exchange](#) ⇒ [Application](#)). All **completed applications must be received** by one of the following individuals **on or before 4:00 p.m. on Wednesday, January 4, 2017:**

Leticia Torres, TUHSD District Ofc., 500 W. Guadalupe Rd., Tempe, AZ 85283	480-345-3701
Brittany Franklin, Supt. Ofc, TD3 Admin. Ctr., 3205 S. Rural Rd., P.O. Box 27708, Tempe, AZ 85282	480-730-7102
Sally Alberti, KYRENE Educational Services, 8700 S. Kyrene Rd., Tempe, AZ 85284	480-541-1125
Other Schools: ATTN Lynn Etter/*Linda Parrish, TSC HACKETT HOUSE, 95 W. Fourth St., Tempe, AZ 85281	*602-317-1739

SELECTION PROCESS



All applicants will participate in personal interviews with the selection committee. Selected educator ambassadors will be required to sign a contract of participation and responsibility ([Professional Educator Exchange Agreement](#)).

PASSPORTS

Obtaining a passport in a timely manner prior to departure is the responsibility of the participant.

THE TEMPE SISTER CITIES CORPORATION IS A NON-PROFIT ORGANIZATION

DIRECT ALL QUESTIONS to LINDA PARRISH (lparrishaz@gmail.com OR 602-317-1739)



Fellow World Travelers!



CALENDAR – 2016-17

DIRECT ALL QUESTIONS to LINDA PARRISH (lparrishaz@gmail.com) OR 602-317-1739

September 28, 2016
(Wednesday)

Applications Available On-line
(<http://www.tempesistercities.org>) ⇨ Exchange Programs
⇨ International Educator Exchange ⇨ Application)

January 4, 2017
(Wednesday)

Applications **due** to **your** school district office by 4 p.m.

ATTN: Leticia Torres
TUHSD District Office
500 W. Guadalupe Rd.
Tempe, AZ 85283
480-345-3701

ATTN: Brittany Franklin
Superintendent's Ofc.
TD3 Admin. Center
3205 S. Rural Rd.
P.O. Box 27708
Tempe, AZ 85282
480-730-7102

ATTN: Sally Alberti
KYRENE Educational Services
8700 S. Kyrene Rd.
Tempe, AZ 85284
480-541-1125

OTHER SCHOOLS: Charter,
Private, Parochial
ATTN: Lynn Etter/Linda Parrish
TSC HACKETT HOUSE
95 W. Fourth St.
Tempe, AZ 85281
602-317-1739

January 11, 2017
(Wednesday)
7:00 - 8:30 p.m.

Applicant Social Mixer
Location TBD (To Be Determined)
Linda Parrish will contact applicants

January 18 – 19 (20, if needed), 2017
(Wednesday & Thursday – Friday, if needed)
3:30 - 6:00 p.m.

Individual Interviews
Location TBD
Linda Parrish will contact applicants

February 4, 2017 (Saturday)
10 a.m. – Lunch included

***Mandatory General Orientation Meeting**
Location TBD

February – April, 2017 (varies with country)

Additional meetings (3-4) w/Country Liaisons for the selected candidates (TBD)
Group cohesion/camaraderie is built at these
***Missing these will necessitate delegate's removal from the Educator Exchange Program**

February, 2017 (2 weeks)

***CUSCO** visits Tempe

April 6/7 – April 28/29, 2017
(Tentative window for visitors)

REGENSBURG visits Tempe

June/July 2017
(Tentative travel window)
2-3 weeks

Tempe Educators visit
*REGENSBURG, Germany, LOWER HUTT, New Zealand, SKOPJE, Macedonia, TROLLHÄTTAN, Sweden, and/or *CARLOW, Ireland, and/or *CUSCO, Peru -- (TBD)*

To Be Announced

*SKOPJE, TROLLHÄTTAN, and *CARLOW* visit Tempe

Dec. 26/27, 2017 – Jan. 15/16, 2018

LOWER HUTT visits Tempe



EXPENSES FOR INTERNATIONAL EDUCATOR EXCHANGE PROGRAM

There is a commitment to the program, which is expected of you. With that commitment is a responsibility for hospitality on your part and showing your counterpart from Germany, New Zealand, Macedonia, Sweden and/or *Ireland and/or *Peru the “best” of Tempe, AZ, and the United States. “Put your best foot forward and entertain with grace and sincerity.”

Foreign Travel Expenses

Estimate in \$'s

Tempe Sister City Family Membership		\$35
Passport/Visa	http://travel.state.gov/passport/passport_1738.html	
File for by the end of January	Renewal \$110	New Passport \$135
Personal necessities for trip	Varies depending on where traveling	
Spending money for Germany/New Zealand/Macedonia/ Sweden/(*Ireland)/(*Peru)	Personal/Souvenir money varies depending on individual wants	
Gifts for your hosts		
Purchase of trinkets, mementos, & gifts		
Miscellaneous discretionary money		

EXPECTATIONS:

Room accommodations (at your home); food for your guest (prepared or readily available); transportation

You will have the following expenses here: (items 1-5 will be based on your and/or group decision*)

1. Travel expenses while here for your guest (bus fare, light rail, etc.)
2. Meals out for your guest (individually or as a group)
3. Activities and event entry fees (museums, zoo, athletic events, etc.)
4. Travel trips seeing the state of Arizona
5. Miscellaneous expenses and purchases

All expenses above (1-5) are assumed by your host teacher while you are in their country; therefore, you are expected to assume these same financial responsibilities for your visiting teacher.

*Any plans/group activities agreed upon by the group members must be **paid equally** by all members of the group.

****Chosen candidate ambassadors must have or must apply for a passport immediately upon notification of selection. If you have a current passport, it must be valid thru December, 2017.**

Remember: The Tempe Sister Cities Corporation is paying your way to Germany and/or Sweden (estimated cost \$1700), New Zealand (\$2,400), Macedonia (\$2,100), or *Ireland and *Peru (cost TBD); however, your visiting teacher **does not** have airfare provided for her/him. We are the **only country** in our exchange **that pays teachers' airfare.**

INTERNATIONAL EDUCATOR EXCHANGE PERSONAL QUESTIONNAIRE

Retype each of the following questions (1-11) followed by your answer. Attach to application.

1. Where do you live?
 - What are the major cross-streets?
 - What is your travel time to and from work?
 - How will you get your visiting teacher to and from events?
 - Will others help you with transportation?
 - If your car becomes disabled, how will you meet the travel obligation?
2. Since your “team support” consists of those traveling with you to your guest’s country, if transportation to or from events here would be easier as a team effort, how are you willing to work with your members to provide this service? Explain.
3. Will your guest reside at the address listed on the application form?
4. Who lives in your home?
 - List adults, children and their ages, and anyone else residing in your residence.
 - Have you discussed the possibility of having an exchange teacher with those who reside in your home?
 - What is their response? Are they supportive? Explain.
5. Identify with a YES or NO answer and the proper explanation.
 - Do you have pets? If so, identify your pets.
 - Are you allergic to pets? If so, please explain.
 - Do you have allergies? If so, please explain.
 - Do you smoke? Are you allergic to smoke?
 - How would you accommodate your guest if they were allergic to pets, if they smoked, etc.?
6. If asked, are you willing to open your home for a social event with the visiting teachers and others on your team?
 - Explain how you might host an event?
7. List your regular activities. (Examples: Sport teams, gym attendance, church attendance, social groups, continuing education, tutoring, etc.)
 - How would these activities and/or commitments need to be adjusted in order to accommodate your guest? Explain.
 - In which of these activities would your guest be able to participate?
 - What arrangement would you make for him/her while you are gone?
8. Do you have a second job? Explain.
 - What is the time commitment to this job?
 - How will you adjust this commitment during your guest’s stay?
9. What special dietary habits or needs do you have? Explain.
 - If your guest has special dietary habits or needs, how would you accommodate them?
10. Sometimes there is NOT A GENDER match in the hosting experience. Do you have any concerns being paired with a person of the opposite sex and/or one that is single, married, divorced, with or without children? Explain.
11. What foreign language(s) do you speak? Or, any other resident in your home?
_____ Spanish _____ French _____ Chinese _____ Other?
 - What is the “other” language? _____
 - How and why did you learn this language?
 - Are you fluent in any of the above?

ADDITIONAL COMMENTS:



INTERNATIONAL EDUCATOR EXCHANGE AGREEMENT

I agree, if selected, to represent my Tempe community as an educator ambassador and visit Regensburg, Germany; Lower Hutt, New Zealand; Skopje, Macedonia; Trollhättan, Sweden; and/or *Carlow, Ireland, or *Cusco, Peru. Non-compliance with this agreement may cause forfeiture of participation in the Tempe Sister Cities Professional Educator Exchange.

Specifically, I agree to do the following:

1. I will **attend all mandatory** orientation sessions. **Missing sessions will necessitate your removal from the educator exchange.**
2. I agree to join and actively participate in the Tempe Sister Cities Corporation (TSC) throughout the 2017-18 year, including working Oktoberfest the second weekend of October, 2017.
3. I agree to adhere to the Educator Exchange travel date schedule and **to depart and return to the U.S. as a group member.**
4. I agree that neither my spouse, my significant other, nor any other family member(s) or friend(s) will join me while I am on the exchange. Violating this part of the agreement will be grounds for **total reimbursement by the participant** of any and all costs incurred by the Tempe Sister Cities organization (plane fare, etc.).
5. I will be a considerate and responsible guest in the foreign home that I visit and will be a gracious and concerned host when my foreign guest visits Tempe. I understand that I must reciprocate “in kind” for my guest. My visiting teacher will be my priority while here. Flexibility makes this enjoyable for all those involved.
6. I will **adjust my schedule and attend ALL functions** that will be held/sponsored by the Tempe Sister Cities International Educator Exchange.
7. I will be available to give talks about the Tempe Sister Cities program and plan and promote the program for the following 2017-18 year. I will write a short article, attach three (3) photos, and submit it to the TSC Core Team Editor upon my return.
8. I will file for my American passport by the end of January.
9. I understand that participants travel at their own risk. I will make individual arrangements for medical coverage, liability, and travel insurance. An additional travel/health insurance policy is recommended and available to you at minimal cost. (Contact coordinator for the country.)
10. **I will return to my district/school for the 2017-18 school year.**

****Please read carefully each item above to understand your commitment and obligation before signing.**

NAME _____ SIGNATURE _____
(Please Print) (Applicant Please Sign)

DATE _____ SCHOOL _____ SIGNATURE _____
(Principal or Headmaster)

Check Appropriate Box for School: Public Private Parochial Charter Other